

March 19, 2007

Mayor Jardine called the tenth meeting of the Harbor Springs City Council to order at 7:00 pm, in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

Present: Jean Jardine, Jim Grogan, Mick Heinz and Laura Kors

Absent: Dennis Wiggins

Also Present: City Attorney James Ramer, City Manager Fred Geuder, City Police Chief Dan Branson, DPW Superintendent Rick Ward and City Clerk Ron McRae

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

Item 6B, page 9, fourth paragraph, first and second sentences reads, "Councilperson Kors stated that some of the concerns as to lighting and landscaping are currently being reviewed by the appropriate City Staff members. Further, the Planning Commission had considered..." This should read, "Concerns as to lighting and landscaping are currently being reviewed by the appropriate City Staff members. Further, Councilperson Kors said the Planning Commission had considered..."

#7281 – Motion by Kors, seconded by Grogan, to approve the March 5, 2007 regular City Council meeting minutes as amended.

Ayes – 4

Nays – 0

B. Approval of Bills

I have examined the bills appearing on the vouchers below and recommend they be allowed and payment made from the following funds:

#7362 – Payroll	P.P.E. 3/4/07	\$ 29,650.54 General Fund 1,350.62 Major Sts Fund 441.27 Local Sts Fund 422.40 Historical Fund 9,912.50 Electric Fund 5,608.04 W & S Fund 907.53 Waterfront Fd 3,375.25 Equipment Fd
#7363 – A/P	Sales Tax Feb 07	\$ 3,724.12 General Fd 10,706.82 Electric Fund
#7364 – A/P	Payouts 3/1 – 3/14/07	\$ 13,635.87 Trust Fund
#7365 – A/P	Council 3/19/07	\$ 65,310.16 General Fund 1,851.44 Historical Fund 3,518.02 Local Sts Fund 1,636.60 Historical Fund 66,130.15 Electric Fund 51,529.44 W & S Fund 4,195.03 W.T. Water Fd 7,341.38 Waterfront Fd 22,168.97 Equipment Fd

#7282 – Motion by Heinz, seconded by Grogan, to approve the bills in the amount of \$303,416.15.

Ayes – 5
Nays – 0

THEREFORE, BE IT RESOLVED that claims on voucher numbers #7362, #7363, #7364 and #7365, checked by the Finance Committee, in the amount of \$303,416.15 be allowed for payment, and the City Manager and the Mayor are hereby authorized to execute warrants to be drawn on the following funds:

General Fund	\$ 98,684.82
Major Streets Fund	3,202.06
Local Streets Fund	3,959.29
Police Reserve	.00
Historical Fund	2,059.00
B. A. Construction Fund	.00
Electric Fund	86,749.47
Water & Sewer Fund	57,137.48
West Traverse Fund	4,195.03
Waterfront Fund	8,248.91
Equipment Fund	25,544.22
Trust Fund	13,635.87

Total	\$ 303,416.15
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3. Citizen Comments

None

4. Consideration of 2007 Budget Items

A. Pine Street Improvements

City Manager Geuder stated that the City received five bids for the Pine Street Improvements. The bids ranged from \$405,230.74 to \$501,273.20. Benchmark Engineering recommended that the bid be awarded to the lowest bidder, Harbor Springs Excavating.

Manager Geuder explained that the amount budgeted for this project was \$410,000. He also informed Council that resurfacing Arbor Street from Pine Street south to East Bluff and resurfacing Hoyt Street from Pine Street to M-119 (East Main Street) and replacing the curb was not part of the original project, but the bid price was still below the budgeted amount.

Councilperson Heinz was concerned that the culvert would not be long enough to allow for widening the right-of-way over the Shay Drain to allow for a sidewalk on the north side of Pine Street. Manager Geuder stated that the culvert will be seventy-four feet long and will extend to the north side of the Pine Street right-of-way. Superintendent Ward stated that the road area at the top will provide for a six foot to eight foot shoulder.

Mayor Jardine asked how she would get out of her home with the repairs going on. Superintendent Ward stated that the residents on Short Street should be able to get out most of the time. The contractor should have at least one lane open.

#7283 – Motion by Heinz, seconded by Grogan, to approve the Pine Street Project as presented by City Manager Geuder and to award the contract to Harbor Springs Excavating at the bid price of \$405,230.74. Further, to authorize the City Manager to execute the necessary documents for the Pine Street Project.

Ayes - Grogan, Heinz, Kors and Jardine
Nays - None
Absent - Wiggins

B. Truck Bid

City Manager Geuder and Superintendent Ward reviewed the bid process. There was only one bid for the chassis. There were two bids for the box and salt spreader. Duthler Ford (Wyoming, MI) bid \$61,498 on the chassis, made by Sterling. Truck and Trailer Specialties (Boyer Falls) was the lowest bid on the Equipment at \$53,909.94 and also bid an optional "On-Spot Chain System" for \$2,293. The "On-Spot Chain System" was reviewed by Superintendent Ward.

Councilperson Grogan stated that he thought the bid specifications were well written. After discussion, the following motion was offered:

#7284 – Motion by Grogan, seconded by Kors, to approve the purchase of a plow truck for \$117,700.94, with the chassis from Duthler Ford and the equipment, including the "On-Spot Chain System" from Truck and Trailer Specialties, as presented by the City Manager. Further, to authorize the City Manager to execute all of the necessary documents to purchase the plow truck.

Ayes - Heinz, Kors, Jardine and Grogan
Nays - None
Absent - Wiggins

C. Ford Park Launch Ramp Dock Replacement

City Manager Geuder stated that the Harbor Commission recommended replacing the dock at the Ford Park Launch Ramp with a floating dock to deal with the ever changing water levels. The dock replacement was budgeted at \$15,000. Floatation Docking Systems in Cedarville estimated the dock replacement at \$13,475.

As an alternative to the purchase of a new floating dock, the City Manager estimated that a substantial repair of the existing dock would cost about \$3,000-\$4,000.

Mayor Jardine commented on how well the Harbor Commission stays on top of the needed maintenance and replacement of the waterfront facilities.

After a brief discussion on the dock replacement, the following motion was offered:

#7285 – Motion by Kors, seconded by Heinz, to approve the purchase of a floating dock for the Ford Park Boat Launch Ramp from Floatation Docking Systems at a cost of \$13,475. Further, to authorize the City Manager to execute the necessary documents for the purchase of the floating dock.

Ayes - Kors, Jardine, Grogan and Heinz
Nays - None
Absent - Wiggins

D. Tourist Park Repaving

City Manager Geuder stated that Council included repaving Tourist Park (the park at the top of Ottawa Stadium), also where the Farmers' Market is located, in the 2007 Budget at an estimated cost of \$20,000. The quotation was updated by H&D for Council consideration. The updated quote was for \$18,615.

Manager Geuder reviewed the "rubblizing" process used to break up the existing concrete that is in place. This process was used in the resurfacing of West Main Street

between State Street and Traverse Street a number of years ago. Any water that may get under the pavement runs down the broken concrete into the soil. The repaved street has not developed any serious cracks or heaved.

Council discussed the use of Tourist Park and its ownership. After the discussion, the following motion was offered:

#7286 – Motion by Grogan, seconded by Heinz, to approve the repaving of Tourist Park, as presented by the City Manager, and to award the contract to H&D at their quoted price of \$18,615. Further, to authorize the City Manager to execute the necessary documents to complete this project.

Ayes - Jardine, Grogan, Heinz and Kors
Nays - None
Absent - Wiggins

5. Utility Policies

City Manager Geuder reviewed the proposed policy changes concerning the City's Utilities. Council agreed, by consensus, to the changes regarding the turn-off and turn-on fees, the deposit refunds, and when to begin billing and discontinuing billing customers.

Council reviewed the Connection Fee rates that were presented by Manager Geuder. By consensus, Manager Geuder and Council agreed on a Water Connection Fee of \$1,400 per Meter Equivalent. The remaining fees will be considered at the levels that were recommended by Manager Geuder.

City Manager Geuder and City Clerk McRae will meet with City Attorney Ramer to draft the necessary ordinances and resolutions for Council's consideration.

Mayor Jardine questioned the Senior Citizen electric rates. What is the Senior Citizen discount and how many people are on it? Clerk McRae stated that the Senior Citizen discount was the fixed rate of \$3.35 per month. Senior Citizens still pay the usage rates. Clerk McRae believed that the Senior Citizen Discount was based on an age and income amount. Manager Geuder stated that the Staff would review this issue.

6. Boards and Commissions

A. Planning Commission (PC)

Council reviewed the PC meeting minutes from their March 15, 2007 regular meeting. Mayor Jardine announced that the next regular PC Meeting is scheduled for 6:00 p.m., Thursday, April 19, 2007.

B. Zoning Board of Appeals (ZBA)

Council reviewed the March 14, 2007 ZBA meeting minutes. It was noted that Nancy Kenyon resigned because she was moving out of the City limits. Mayor Jardine announced that the next ZBA meeting was scheduled for 5:30 p.m. on Wednesday, April 11, 2007 in the City Council Chambers.

C. Appointments

Mayor Jardine stated that she would like to change the appointment of Cecilia Johnston, 571 East Main Street, to become a regular member of the Zoning Board of Appeals and

to appoint Alan Hegedus, 309 East Third Street, as an alternate member of the Zoning Board of Appeals, to replace Kenyon.

Further, with the death of Robert Fisher, Mayor Jardine stated that she would like to appoint Robert LaChapelle, 441 East Bluff Drive, to the Lakeview Cemetery Board to complete Robert Fisher's term.

There were no Council objections to the appointments.

C. Next City Council Meeting

City Manager Geuder discussed canceling the April 2, 2007 City Council meeting. After a brief discussion the following motion was offered:

#7287 – Motion by Kors, seconded by Heinz, to cancel the April 2, 2007 City Council meeting.

Ayes – 4
Nays – 0

Mayor Jardine noted that the next regular City Council meeting is scheduled for 7:00 p.m., Monday, April 16, 2007 in the Harbor Springs City Council Chambers.

7. Old and New Business

A. Invitation to D.A.R.E. Graduation

Mayor Jardine stated that Council was invited to the D.A.R.E. Graduation. It will be held at the Shay Elementary School at 1:30 p.m., Friday, March 23, 2007.

B. Invitation to the Cottage Company Reception

Mayor Jardine stated that she received an invitation to a Cottage Company reception to thank the public for their support of the proposed Condo-Hotel Project. Mayor Jardine asked if the approval process was completed for the Condo-Hotel Project. City Attorney Ramer stated that Council still has to consider the conditions for the Planned Development Approval.

8. Adjournment

With no further business, Mayor Jardine adjourned the meeting at 8:15 pm.

Ronald B. McRae, City Clerk

Approved: April 16, 2007

Jean Jardine, Mayor

Attachments