

**Harbor Springs City Council Minutes
October 6, 2008**

Mayor Jardine called the twenty-first meeting of the Harbor Springs City Council to order at 7:00 pm, in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

Present: Jean Jardine, Alan Hegedus, Laura Kors and Pringle Pfeifer

Absent: Michael Heinz

Also Present: City Attorney James T. Ramer, City Manager Frederick W. Geuder, Police Chief Daniel J. Branson and City Clerk Ronald B. McRae

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#7492 – Motion by Hegedus, second by Kors, to approve the September 15, 2008 regular City Council meeting minutes as read.

Ayes – 4

Nays – 0

B. Approval of Bills

I have examined the bills appearing on the vouchers below and recommend they be allowed and payment be made from the following funds:

Voucher Number	Description	Fund Name	Amount
7493	Payroll Ending 9/14/08	General Fund	\$28,836.25
		Major St. Fund	704.61
		Local St. Fund	529.80
		Historical Fund	432.80
		Electric Fund	10,749.63
		Water & Sewer Fund	6,995.79
		Waterfront Fund	3,206.16
		Equipment Fund	584.37
7494	Trust Payouts 9/1/08 Through 9/15/08	Trust Fund	55,113.93
7495	Accounts Payable - No Council 9/29/08	General Fund	\$6,548.62
		Major Street Fund	0.00
		Local Street Fund	2,850.00
		Police Reserve Fund	0.00
		Historical Fund	150.63
		Electric Fund	2,490.63
		Water & Sewer Fund	17,964.22
		West Traverse Water	0.00
		Waterfront Fund	673.21
Equipment Fund	1,996.59		
7496	Payout for Invoice Incorrectly Entered	Trust Fund	420.68

7497	Payroll Ending 8/28/08	General Fund	\$36,379.51
		Major St. Fund	137.90
		Local St. Fund	245.08
		Historical Fund	432.80
		Electric Fund	10,488.73
		Water & Sewer Fund	4,664.53
		Waterfront Fund	4,309.94
		Equipment Fund	848.52
7498	Accounts Payable - Council 10/6/08	General Fund	\$36,291.73
		Major Street Fund	0.00
		Local Street Fund	18,720.35
		Police Reserve Fund	0.00
		Historical Fund	41.00
		Electric Fund	207,855.53
		Water & Sewer Fund	44,503.80
		West Traverse Water	9,865.50
		Waterfront Fund	1,232.26
		Equipment Fund	1,575.52

#7493 – Motion by Kors, second by Hegedus, to approve the bills in the amount of \$517,840.62.

Ayes – 4
 Nays – 0

THEREFORE, BE IT RESOLVED that claims on voucher numbers 7493, 7494, 7495, 7496, 7497 and 7498 checked by the Finance Committee, in the amount of \$517,840.62 be allowed for payment, and the City Manager and the Mayor are hereby authorized to execute warrants to be drawn on the following funds:

General Fund	\$108,056.11
Major Streets Fund	842.51
Local Streets Fund	22,345.23
Police Reserve	0.00
Historical Fund	1,057.23
Electric Fund	231,584.52
Water & Sewer Fund	74,128.34
West Traverse Water Fund	9,865.50
Waterfront Fund	9,421.57
Equipment Fund	5,005.00
Trust Fund	55,534.61

Total	\$517,840.62
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3. Citizen Comments

Three students from Leadership Little Traverse were present. Mayor Jardine asked them to introduce themselves. They were Dave Heater, Jordan Dutcher and Bess Bleyart.

4. District Library Committee Request

City Manager Geuder stated that the District Library Committee was at a point in their process to approach the individual governmental units within the proposed Harbor Springs Area District Library service area (the Harbor Springs Public School District) to ask that they participate in the District Library Planning Committee.

Susan Clarke stated that she would serve as the spokesperson for the District Library Committee this evening. She introduced herself, Judy Harvey, and Barbara Young. Clarke stated that the District Library Committee has been making presentations to local governments concerning the proposed District Library. However, the Committee is at a point where a District Library Planning Committee needs to be established and decisions made. Clarke requested that Council participate in the District Library Planning Process. To do so, Council would need to approve a resolution designating two people to serve on the Harbor Springs District Library Planning Committee to represent the City. Clarke presented Council with a draft resolution.

Clarke stated that the purpose of the Harbor Springs District Library Planning Committee is to determine how the proposed District Library Board would be formed, where the District Library would be located and when the question of the District Library millage would be presented to the voters in the proposed District Library's service area.

City Manager Geuder stated that the District Library Planning Committee is something that he believes the City should participate in. Clarke suggested that one of the City residents serving on the current District Library Committee be appointed. Manager Geuder suggested that Council appoint a Council member and a City resident to the Harbor Springs Area District Library Planning Committee.

It was the consensus of the Council members present to review the proposed draft resolution and consider this issue at one of their November meetings.

5. City Manager Hiring Process Timeline

City Manager Geuder stated that after the timeline was agreed upon by Council at their last meeting, it became apparent that Council members were feeling pushed to make a decision. Therefore, Manager Geuder thought it best to approach this issue a second time, but not to crowd the budget process.

Manager Geuder offered three timeline options for Council to review. Option A, suggested by Councilperson Kors, would work, but believed that Option B would offer a longer advertising period. The longer advertising period would take place during the Budget Process and the Holiday season. Further, Council could have a special meeting on January 20, 2009 to select their finalists. It was suggested that Council interview only three candidates in a day. Should Council select more than three finalists, the interview process would be two days. The suggested interview process would be scheduled for January 30 and 31, 2008. Council would then pick their leading candidate at their February 2, 2008 regular meeting. Option C would start the advertising in mid-December through the end of January. Option C just sets the process back approximately 20 days to a month. Manager Geuder recommended Option B.

Council discussed the proposed timeline alternatives. It was the consensus of the Council members present to follow Option B.

6. City Manager Contract for 2009

City Manager Geuder stated that this would be his last contract. Manager Geuder suggested leaving the Manager's salary at its current level of \$78,785. Further, Manager Geuder stated that the contract calls for him to receive a 2.5% separation bonus based on the actual salary paid in 2009. Manager Geuder estimated that the amount of the bonus would be a little over \$400.

Manager Geuder stated that he may be moving out of the City limits if his home sells. It depends on where they could rent.

Council discussed Manager Geuder's proposed contract. After the discussion, the following motion was offered:

#7494 – Motion by Kors, second by Pfeifer, to approve the City Manager's employment contract for 2009, as presented, except noting the correction of changing the approval date from October 20, 2008 to October 6, 2008.

Ayes – Hegedus, Kors, Pfeifer and Jardine
Nays – None
Absent - Heinz

7. Boards and Commissions

A. Planning Commission (PC)

Mayor Jardine announced that the next regularly scheduled PC meeting is scheduled for 6:00 p.m., Thursday, October 16, 2008.

B. Zoning Board of Appeals (ZBA)

Mayor Jardine announced that the October 8, 2008 ZBA meeting has been cancelled. Mayor Jardine announced that the next ZBA meeting is scheduled for 5:30 p.m., Wednesday, November 12, 2008.

C. Harbor Commission (HC)

Mayor Jardine announced that the next HC meeting is scheduled for 4:00 p.m., Wednesday, October 15, 2008 in the City Council Chambers.

D. Next City Council Meeting

Mayor Jardine announced the next City Council meeting is scheduled for 7:00 p.m., Monday, October 20, 2008 in the City Council Chambers.

8. Old and New Business

A. Bathroom Hours at Ford Park

The question of when the restrooms at Ford Park are open and for how long was discussed. City Manager Geuder stated that they should be open and that the Police

Department should be opening them. He was not sure when they were being opened and closed. He would review the times with Chief Branson.

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9. Adjournment

With no further business, Mayor Jardine adjourned the meeting at 7:45 p.m.

Ronald B. McRae, City Clerk

Approved: October 20, 2008

Jean Jardine, Mayor

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Attachments