

**Harbor Springs City Council Minutes
July 21, 2008**

Mayor Jardine called the sixteenth meeting of the Harbor Springs City Council to order at 7:00 pm, in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

Present: Jean Jardine, Alan Hegedus, Michael Heinz, Laura Kors and Pringle Pfeifer

Absent: None

Also Present: City Attorney James T. Ramer, City Manager Frederick W. Geuder, Police Chief Daniel J. Branson and City Clerk Ronald B. McRae

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

Council made the following changes to the July 7, 2008 meeting minutes:

- a. Page 5, Item 10, first paragraph, second sentence reads, "...that next HC meeting..." It should read, "...that the next HC meeting..."
- b. Page 5, Item 11B, first paragraph, second sentence reads, "...a vehicle headed to the east on East Bluff Drive coming from the west could not see..." It should read, "...a vehicle headed from the west to the east on East Bluff Drive could not see..."

#7468 – Motion by Pfeifer, second by Heinz, to approve the July 7, 2008 regular City Council meeting minutes as amended.

Ayes – 5

Nays – 0

B. Approval of Bills

I have examined the bills appearing on the vouchers below and recommend they be allowed and payment be made from the following funds:

Voucher Number	Description	Fund Name	Amount
7474	Payroll Ending 7/6/08	General Fund	\$47,899.53
		Major St. Fund	458.52
		Local St. Fund	446.21
		Historical Fund	432.80
		Electric Fund	9,685.06
		Water & Sewer Fund	4,765.01
		Waterfront Fund	7,500.65
		Equipment Fund	989.18
7475	State Withholding & Sales Taxes 6/30/08	General Fund	\$4,439.01
		Electric Fund	13,907.90

7476	Accounts Payable - Council 7/21/08	General Fund	\$57,787.76
		Major Street Fund	1,222.75
		Local Street Fund	1,923.75
		Police Reserve Fund	200.00
		Historical Fund	425.13
		Electric Fund	54,254.59
		Water & Sewer Fund	49,692.93
		West Traverse Water	0.00
		Waterfront Fund	8,210.75
		Equipment Fund	6,098.13

#7469 – Motion by Hegedus, second by Pfeifer, to approve the bills in the amount of \$270,319.66.

Ayes – 5
 Nays – 0

THEREFORE, BE IT RESOLVED that claims on voucher numbers 7474, 7475, and 7476 checked by the Finance Committee, in the amount of \$270,319.66 be allowed for payment, and the City Manager and the Mayor are hereby authorized to execute warrants to be drawn on the following funds:

General Fund	\$110,126.30
Major Streets Fund	1,681.27
Local Streets Fund	2,369.96
Police Reserve	200.00
Historical Fund	857.93
Electric Fund	77,847.55
Water & Sewer Fund	54,457.94
West Traverse Water Fund	0.00
Waterfront Fund	15,711.40
Equipment Fund	7,067.31
Trust Fund	0.00

Total	\$270,319.66
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3. Citizen Comments

Judy Harvey, 488 West Bluff Dr., stated that she would like the City to pay the \$10 per library card holder (\$1,340) to the Petoskey Public Library as requested by the Petoskey Library because it is important that the residents of Harbor Springs have a place to go for public library services.

Harvey stated that she works at the Petoskey Public Library and volunteers at the Harbor Springs Library (a non-public library). She stated that she would be available for questions.

Harvey also thanked Council for allowing the Council Chambers to be used to hold the public information meeting on the creation of a Harbor Springs Area District Library.

4. Easement and Grading Permit for Proposed Bike Trail

City Manager Geuder stated that City Attorney Ramer and he have been working with Dana Widmar, the Executive Director of H.A.R.B.O.R., Inc., on the easement and grading permit for the proposed bike trail. The proposed bike trail would connect M-119 to East Lake Road sidewalk in Little Traverse Township, and then the City sidewalks on East Lake Street. The easement and permit are needed because a portion of the proposed bike trail is on to the City's right-of-way of East Lake Street.

Councilperson Pfeifer asked if the proposed bike trail would interfere with the potential substation location. Manager Geuder stated that it would not.

Councilperson Heinz questioned why the proposed bike trail did not progress east down the East Hill to the Hoyt Street Park where there is a trail that runs through the park and around the baseball fields. Widmar stated that it had to do with MDOT safety regulations. Councilperson Heinz thought that the proposed bike trail was not financially prudent when the ones running through Hoyt Street Park were already there.

Widmar addressed other questions and concerns raised by Council members. After the discussion, the following motion was offered:

#7470 – Motion by Hegedus, second by Pfeifer, to approve the easement and permit, as presented, for the proposed bike trail; and to authorize the City Manager to execute the easement and permit.

Ayes – Pfeifer, Jardine, Hegedus, Heinz and Kors
Nays – None

5. Abandoned Building in the Prospect Street Right-of-way

City Manager Geuder reminded Council that they had considered the removal of an abandoned building at the very north end of the Leighton Park subdivision in the Prospect Street right-of-way between State Street and Traverse Street, at the last meeting. Manager Geuder stated that he obtained three quotes for the removal. The following quotes were received:

KRG Excavating	\$1,055
Harbor Springs Excavating	\$1,575
Tri-County Excavating	\$1,100

Manager Geuder recommended that Council approve the KRG proposal.

#7471 – Motion by Heinz, second by Kors, to have KRG Excavating remove the abandoned building in the Prospect Street right-of-way at a cost of \$1,055.

Ayes – 5
Nays – 0

6. Copy Machine Purchase

City Manager Geuder stated that \$10,000 was budgeted in the 2008 Budget for the purchase of a copying machine. The current copying machine was purchased six or seven years ago from Van's Office Machines in Petoskey. Manager Geuder stated that he would like to purchase a copier machine with the current digital technology.

Manager Geuder stated that he received prices from Van's and Michigan Officeways. Van's quoted a Ricoh copier with all of the features needed, which would run 40 copies per minute at \$7,601. Van's also quoted several other Ricoh machines. The quote from Michigan Officeways was for a Panasonic Copier which would run 35 copies per minute. Its cost would be \$6,100.

Manager Geuder stated that he also considered maintenance. Van's has provided good reliable maintenance on earlier copier purchases. Michigan Officeways also provides service on the copiers that they sell. Manager Geuder noted that the City recently purchased the new mailing machine from Michigan Officeways. Their maintenance on the new mailing machine has been good. Both Van's and Michigan Officeways provide service from the area. Both will charge approximately \$1,300 per year.

Manager Geuder recommended purchasing the proposed Panasonic Copier from Michigan Officeways.

#7472 – Motion by Kors, second by Heinz, to purchase the Panasonic DP-8035 Copier from Michigan Officeways at a cost of \$6,100 and to purchase the maintenance contract as presented; further to authorize the City Manager to execute the purchase agreements.

Ayes – Jardine, Hegedus, Heinz, Kors and Pfeifer
Nays – None

7. Michigan Municipal League Ballot for the Workers' Comp Board

City Manager Geuder stated that Council usually approves the slate of candidates for the Workers' Comp Board of Trustees as recommended by the nominating committee.

Manager Geuder briefly discussed the candidates that he knew.

#7473 – Motion by Pfeifer, second by Hegedus, to approve casting the City's ballot for the slate of candidates, as proposed by the Nominating Committee, for the Michigan Municipal League's Workers' Comp Board.

Ayes – 5
Nays – 0

8. Approval of Poll Workers for the August Primary Election

City Manager Geuder stated that the City Clerk has prepared a memorandum requesting approval of the poll workers for the August 5, 2008 Primary Election.

The poll workers being recommended are:

Morning Shift from 6:30 a.m. to 2:30 p.m.:

Eleanor Jardine	Democrat
Michael K. Heinz	Democrat
Mary Ivey	Republican
William Owen	Republican

Afternoon Shift from 2:00 p.m. to the reconciliation of the ballots:

Tanya Graham	Democrat
Betty Taylor	Democrat
Marge Owen	Republican
Mary Ivey	Republican

The poll workers, except Ivey, will receive \$75 per half day, \$10 per hour and mileage for training, and meals. Because Ivey is part of the City Staff, she will receive her normal pay according to the bargaining unit contract, plus her meals.

#7474 – Motion by Kors, second by Pfeifer, to approve the poll workers, as presented, for the August 5, 2008 Primary Election.

Ayes – 5
Nays – 0

9. Boards and Commissions

A. Planning Commission (PC)

Council reviewed the PC meeting minutes. Mayor Jardine announced that the next regularly scheduled PC meeting is scheduled for 6:00 p.m., Thursday, August 21, 2008.

B. Zoning Board of Appeals (ZBA)

Council reviewed the ZBA meeting minutes. Mayor Jardine announced that the next ZBA meeting is scheduled for 5:30 p.m., Wednesday, August 13, 2008.

C. Harbor Commission (HC)

Council reviewed the July 16, 2008 HC meeting minutes. Mayor Jardine announced that next HC meeting is scheduled for 4:00 p.m., Wednesday, August 13, 2008 in the City Council Chambers.

D. Next City Council Meeting

Mayor Jardine announced the next regular City Council meeting is scheduled for 7:00 p.m., Monday, August 4, 2008 in the City Council Chambers.

10. Old and New Business

A. Line of Sight Mirror

Councilperson Pfeifer stated that she had been asked if a sight mirror like the one installed at East Bluff Dr. and Judd Hill could be installed at the intersection of East Bluff Drive and State Street to be able to see down the West Hill on M-119 to the east.

Councilperson Kors stated that she would prefer to wait to see how the mirror works at the East Bluff Drive and Judd Hill intersection.

The Council thanked Chief Branson for his quick response to the issue.

B. Harbor Patrol

Councilperson Kors stated that the Harbor Patrol did a good job of slowing boat traffic down for the no wake zone recently.

C. City Manager Search

Councilperson Kors stated that she would like to have some discussion on the process to be used in the City Manager search to replace retiring Manager Geuder. She thought that perhaps Council members could put in writing some of the qualifications and characteristics they would like to see in the next City Manager. Councilperson Heinz reviewed the process that the School Board followed to hire a Superintendent when he was on the School Board.

Manager Geuder stated that he would check some consultants who screen candidates for City Manager positions. He would check into their costs and how their selection process works.

D. Status on Renewable Energy Project

Councilperson Hegedus asked how things were proceeding on the Granger Renewable Energy Project. City Manager Geuder stated that he has not received a report as to how many other municipalities have agreed to participate.

Mayor Jardine asked if there has been any news on the proposed Rogers City generation project. Manager Geuder stated that there hasn't been any report on that project.

11. Adjournment

With no further business, Mayor Jardine adjourned the meeting at 7:55 p.m.

Ronald B. McRae, City Clerk

Approved: August 4, 2008

Jean Jardine, Mayor

City Council Meeting Minutes
July 21, 2008
Attachments