

Harbor Springs City Council Minutes
June 20, 2005

Mayor Jardine called the fourteenth meeting of the Harbor Springs City Council to order at 7:00 p.m., in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

Present: Jean Jardine, Jim Grogan, Mick Heinz, Laura Kors and Pringle Pfeifer

Absent: None

Also Present: City Attorney James Ramer, City Manager Fred Geuder, Police Chief Dan Branson and Secretary Donna Wood.

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

The following corrections to the June 6, 2005 regular City Council meeting minutes were noted:

1. Item 6, page 3, first paragraph, second sentence reads "...the Emmet County Department of Works..." It should read, "...the Emmet County Department of Public Works..."
2. Item 6, page 3, second paragraph reads, "...the Emmet County Department of Public Works Director..." It should read, "...the Executive Director of the Emmet County Department of Public Works..."
3. Item 6, page 4, the top paragraph reads, "Further the Recycling..." It should read, "Further, the Recycling..."
4. Item 6, page 4, the last paragraph, first sentence reads, "...was also discussed." It should read, "...was discussed."
5. Item 5, Page 3. The second and third sentences should be eliminated.

#7055 – Motion by Kors, second by Pfeifer, to approve the June 6, 2005 regular City Council meeting minutes, as amended.

Ayes – 5
Nays – 0

B. Approval of Bills

I have examined the bills appearing on the vouchers below and recommend they be allowed and payment be made from the following funds:

#7205 – Gorno Ford, Inc.	2005 Ford F250, Electric	\$ 18,100.00	Equipment Fund
State of Michigan	May '05 Sales & w/h tax	3,456.38	General Fund
		8,979.80	Electric Fund

#7206 – Payroll	PPE 06/12/05	\$ 23,360.11 General Fund 462.96 Major Streets Fd 337.43 Local Streets Fd 12,443.96 Electric Fund 5,622.91 Water & Sewer 8,091.12 Waterfront Fund 392.87 Equipment Fund 441.37 Historical Fund
#7207 – A/P	06/20/05 Council Bills	\$ 41,296.95 General Fund 3,827.28 Major Streets Fd 2,146.78 Local Streets Fd 60,642.00 Electric Fund 42,331.27 Water & Sewer 5,639.25 Waterfront Fund 2,124.42 Equipment Fund 80.89 Historical Fund

#7056 – Motion by Heinz, second by Grogan, to approve the bills in the amount of \$239,777.75.

Ayes – 5
 Nays – 0

THEREFORE, BE IT RESOLVED, that claims on voucher numbers 7205, 7206, and 7207, checked by the finance committee, in the amount of \$239,777.75 be allowed for payment, and the City Manager and the Mayor are hereby authorized to execute warrants to be drawn on the following funds:

General Fund	\$ 68,113.44
Major Streets Fund	4,290.24
Local Streets Fund	2,484.21
Electric Fund	82,065.76
Water & Sewer Fund	47,954.18
Waterfront Fund	13,730.37
Equipment Fund	20,617.29
Historical Fund	<u>522.26</u>
 Total	 \$239,777.75 =====

3. Citizen Comments

Kathy Lott, Executive Director of the Harbor Springs Chamber of Commerce, noted that the permit for the fireworks display on the 4th of July is now in place.

4. City Manager

A. Consideration of Scheduling Date for the Tree Lighting Ceremony

Council Members and City Manager Geuder discussed scheduling the date for the Tree Lighting Ceremony. City Manager Geuder stated he had received public input on this through e-mails, letters, on the Public Comment forms, and on petitions. The

public input represented good points on both alternatives. It was noted that many signatures on petitions were difficult to read.

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#7057 – Motion by Grogan; seconded by Kors, to set Sunday evening of Thanksgiving weekend as the day for the traditional Harbor Springs tree lighting.

Ayes – Jardine, Pfeifer, Kors, Grogan

Nays - Heinz

Motion carried, 4 – 1.

B. Clarification of Conditions for Fourth of July Parade

Kathy Lott, Executive Director of the Harbor Springs Chamber of Commerce stated she had three concerns to discuss about the Fourth of July Parade.

First, she suggested that all candy tossing and handouts be prohibited. This would eliminate a lot of the trash that is generated during the parade and make it safer for children watching the parade. Second, there should be no solicitation of contributions or distribution of political statements from parade participants or other groups. Third, horse entries in the parade have been limited because of safety concerns, such as the possibility of kids darting out in front of the units, etc.

The Council generally agreed with Lott's suggestions. City Manager Geuder suggested that the Council formally grant authority to the Chamber of Commerce to run the parade.

#7058 - Motion by Pfeifer, seconded by Grogan, to authorize the Harbor Springs Chamber of Commerce to organize, set rules and standards, and run the Fourth of July Parade in Harbor Springs, subject to the following conditions:

1. That for the safety of participants and parade watchers, candy or other items shall not be tossed or handed out along the parade route; and
2. That no solicitations shall be permitted along the parade route by parade participants or other groups.

Ayes – 5

Nays - 0

Motion carried.

C. Consideration of Planning Commission Recommendation to Update the 1989 Master Plan

City Manager Geuder and City Council discussed the Master Plan. The Planning Commission recommended that Council proceed with a Master Plan update per the proposal from Williams & Works. The State of Michigan requires that communities review their Master Plans every five years. The City last updated its plan in 1989. The

fee to update the Master Plan would be \$9,600. It would take approximately eighteen months to complete the update.

Council Member Heinz asked why the City should go through the process, if there would only be a limited number of changes. City Manager Geuder explained that even though the overall plan will probably not change significantly, it is still important to have a current plan in place in the event legal challenges arise. City Attorney Ramer also felt that it was appropriate to do an update at this time.

#7059 - Motion by Kors, seconded by Heinz, to authorize a Master Plan Update as recommended by the Planning Commission per the Williams & Works proposal dated May 19, 2005.

Ayes – 5
Nays – 0

Motion carried.

D. Set July Council Meeting Schedule

City Manager Geuder and City Council discussed the City Council July Meeting schedule. It was decided that the July 5th City Council Meeting will be cancelled. Because there is a Public Hearing on the Walstrom plan scheduled for July 11th, any necessary business can be taken care of before the hearing begins. The next regular City Council Meeting would then be held on July 18th as previously scheduled.

4. Boards and Commissions

A. Planning Commission (PC)

Council reviewed the June 16, 2005 PC meeting minutes. City Manager Geuder stated that the second Public Hearing on the proposed Bluff Ordinance would be scheduled for the July meeting.

B. ZBA

Mayor Jardine announced that the next ZBA meeting is scheduled for 5:30 p.m. on Wednesday, July 13, 2005. The meeting will be held in the City Council Chambers.

C. Harbor Commission (HC)

Mayor Jardine announced that the next HC meeting is scheduled for 4:00 p.m., Wednesday, July 13, 2005. The meeting will be held in the City Council Chambers.

D. Planning Commission (PC)

Mayor Jardine announced that the next PC meeting is scheduled for 6:00 p.m., Thursday, July 21, 2005. The meeting will be held in the City Council Chambers.

5. Old and New Business

A. Office Hours

Council Member Grogan stated that he had one person come in for his first "office hours" on Wednesday, June 15, 2005. That person discussed the Tree Lighting Ceremony. Grogan felt that it gave people a chance to come in and make comments in person, rather than by attending a City Council Meeting.

B. 2-Hour Dock Improvements

Council Members commented positively on the 2-Hour Dock improvements at the City Marina.

C. MML Annual Convention

City Manager Geuder stated that the Michigan Municipal League Annual Convention will be held in Grand Rapids from Tuesday, September 20th to Friday, September 23rd. The annual convention is an opportunity to visit a larger community and to talk with municipal officials from all over the state. If any Council Member would like to attend, they should advise the City Manager of their intentions.

6. Adjournment

With no further business, Mayor Jardine adjourned the meeting at 7:56 pm.

Approved: July 11, 2005

Ronald B. McRae, City Clerk

Jean Jardine, Mayor

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Attachments