

**Harbor Springs City Council Minutes
June 16, 2008**

Mayor Jardine called the fourteenth meeting of the Harbor Springs City Council to order at 7:00 pm, in the City Council Chambers at 160 Zoll Street, Harbor Springs, Michigan.

1. Roll Call and Verification of Quorum

Present: Jean Jardine, Alan Hegedus, Michael Heinz, Laura Kors and Pringle Pfeifer

Absent: None

Also Present: City Attorney James T. Ramer, City Manager Frederick W. Geuder and City Clerk Ronald B. McRae

2. City Clerk / Comptroller / Treasurer

A. Approval of Minutes

#7458 – Motion by Pfeifer, second by Heinz, to approve the June 2, 2008 regular City Council meeting minutes as read.

Ayes – 5

Nays – 0

B. Approval of Bills

I have examined the bills appearing on the vouchers below and recommend they be allowed and payment be made from the following funds:

Voucher Number	Description	Fund Name	Amount
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7467	Sales and Withholding Taxes 5/31/08	General Fund	\$5,432.01 12,432.99
7468	Payroll Ending 6/8/08	General Fund Major St. Fund Local St. Fund Historical Fund Electric Fund Water & Sewer Fund Waterfront Fund Equipment Fund	\$36,026.88 807.14 362.71 432.80 9,047.96 5,874.35 4,932.62 1,343.04
7469	Tax Payouts 4/2 – 4/24/08	Trust Fund	\$42,857.04
7470	Accounts Payable - Council 6/16/08	General Fund Major Street Fund Local Street Fund Police Reserve Fund Historical Fund Electric Fund Water & Sewer Fund West Traverse Water Waterfront Fund Equipment Fund	\$52,512.24 329.89 3,694.49 9.89 144.90 50,003.39 34,652.13 0.00 16,074.55 5,738.65

#7459 – Motion by Hegedus, second by Pfeifer, to approve the bills in the amount of \$282,709.75.

Ayes – 5
Nays – 0

THEREFORE, BE IT RESOLVED that claims on voucher numbers 7467, 7468, 7469 and 7470 checked by the Finance Committee, in the amount of \$282,709.75 be allowed for payment, and the City Manager and the Mayor are hereby authorized to execute warrants to be drawn on the following funds:

General Fund	\$93,971.13
Major Streets Fund	1,137.03
Local Streets Fund	4,057.20
Police Reserve	9.89
Historical Fund	577.70
Electric Fund	71,484.34
Water & Sewer Fund	40,526.48
West Traverse Water Fund	0.00
Waterfront Fund	21,007.17
Equipment Fund	7,081.77
Trust Fund	42,857.04

Total	\$282,709.75
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3. Citizen Comments

Jill Brown, the former Chief Deputy County Clerk, stated that she was running for Emmet County Clerk. She introduced her husband and reviewed her qualifications for the position.

4. Policy on "Open" Red Flags for Downtown Businesses

City Manager Geuder stated that Council originally approved the use of the Red "Open" Flags for downtown businesses with the limitation to fly the flags only from Labor Day to Memorial Day. The Harbor Springs Chamber of Commerce is asking to fly the Red "Open" Flags on a year-round basis. Manager Geuder stated that he believes the flags are attractive, and could serve as a theme/identifying program. Further, the Red "Open" Flags would serve as an alternative for the larger "open" flags that some businesses use.

Manager Geuder recommended that:

1. The Red "Open" Flags be permitted to be used on a year-round basis.
2. Make it optional for the businesses to take the flags down every night, but be required to take them in if the business closes for the winter season.
3. Allow the businesses to put the flags on their buildings as they see fit, as long as the flags do not get in the way of any City equipment and pedestrians.
4. Require the Harbor Springs Chamber of Commerce to sell the flags to any business, whether or not it is a Chamber member.

Councilperson Pfeifer stated that she thought the Red "Open" Flags look nice. She does believe that the flags should only be up when the business is open. Many of the flags being used are being left up over night, and she feels those businesses should be encouraged to take the flags down at night.

Councilperson Kors asked if all of the other types and sizes of open flags would be required to come down. Manager Geuder stated that they would. Further, the proposed Red "Open" Flags would be the same for all of the downtown businesses and would be conforming.

Councilperson Heinz stated that he did not have a problem with what is proposed. However, he would prefer to have the open flags voluntarily taken down each night by the business owners.

#7460 – Motion by Heinz, second by Kors, to approve the "Open Flag Policy" as presented by the City Manager, including allowing the use of the flags on a year-round basis.

Ayes – 5
Nays – 0

5. 4th of July Activities

City Manager Geuder reviewed the Fourth of July Activities with Council. After review of the list of activities, Council members concurred that the City Manager should proceed as planned and approve late applicants, if they meet the intent of the not-for-profit vendor fund raisers.

6. Consideration of 2008 Sidewalk Projects

City Manager Geuder presented two proposed sidewalk projects to City Council. The first is a sidewalk project on Ottawa Street. A sidewalk extends along the east side of the street from the north end of Ottawa Street south to the north lot line of Robert Antilla on the northeast corner of Ottawa Street and East Lake Street. The sidewalk does not connect to the sidewalk on the north side of East Lake Street. This project would connect the sidewalks. Manager Geuder stated that the project is estimated to cost \$8,213. The second sidewalk project would extend from Ann Street east to State Street along the south side of Fairview Street in the Leighton Park Subdivision. Manager Geuder stated that the project is estimated to cost \$66,714.

Manager Geuder reviewed the preliminary plans of both sidewalks with Council. He addressed Council members' concerns about the design.

Councilperson Hegedus asked if there was a concern for traffic along Fairview Street. Manager stated that there had been some concerns after the new Middle School opened.

Councilperson Pfeifer stated that she did not see a need for sidewalks in Leighton Park. She believes that there is not enough traffic to warrant a sidewalk. Further, she would prefer to see one on Pine Street because of the traffic and pedestrian volume, but she also recognized the topographic limitations on Pine. Councilperson Pfeifer thought that the Planning Commission should be review the needs for sidewalks and perhaps develop a sidewalk master plan.

Councilperson Kors stated that the City should keep up the program of installing sidewalks, including Fairview. She also stated that she would like to see a master plan for sidewalks and a priority list for the sidewalks.

Councilperson Heinz stated that he believes that the City should continue to look at where sidewalks are necessary. Further, he believes that the proposed Ottawa Street sidewalk should be completed to make the sidewalk continuous along the east side of Ottawa Street. However, the proposed Fairview Street sidewalk should be put on hold.

City Manager Geuder stated that he would proceed with the proposed Ottawa Street sidewalk and bring back a bid for approval. He would also go to the Planning Commission to have a sidewalk master plan developed and reviewed over the next several months. Council, by consensus, concurred with this proposed idea.

7. Board and Commissions

A. Planning Commission (PC)

Mayor Jardine announced that the PC meeting scheduled for 6:00 p.m., Thursday, June 19, 2008 has been cancelled. The next regularly scheduled PC meeting is scheduled for 6:00 p.m., Thursday, July 17, 2008.

B. Zoning Board of Appeals (ZBA)

Mayor Jardine announced that the next ZBA meeting is scheduled for 5:30 p.m., Wednesday, July 9, 2008.

C. Harbor Commission (HC)

Mayor Jardine announced that next HC meeting is scheduled for 4:00 p.m., Wednesday, June 18, 2008 in the City Council Chambers.

D. Next City Council Meeting

Mayor Jardine announced the next regular City Council meeting is scheduled for 7:00 p.m., Monday, July 7, 2008 in the City Council Chambers.

8. Old and New Business

A. Addresses on Houses

Councilperson Pfeifer asked if there was a requirement to have addresses on the businesses and homes. Manager Geuder stated that there is an ordinance for people to have addresses visible in town. The County requires people to do so out of town. The primary purpose was to make it easier for emergency services to find someone. The address requirements came about due to 9-1-1. The City can enforce putting addresses on buildings and houses. Councilperson Pfeifer suggested doing public reminders.

B. Tornado Alarm

Mayor Jardine questioned what the signal is for a tornado alarm. She also asked what are residents supposed to do. Manager Geuder stated that he would meet with Chief Branson to review the procedures.

C. Recycling

Council members commented on the "Emmet County Recycling Guide" and the many services being offered.

9. Adjournment

With no further business, Mayor Jardine adjourned the meeting at 7:45 p.m.

Ronald B. McRae, City Clerk

Approved: July 7, 2008

Jean Jardine, Mayor

City Council Meeting Minutes
June 16, 2008
Attachments